

July 2, 2019

Dear Parents/Students:

**PANTHER PREP** (Registration for the 2019-2020 school year) will take place on **WEDNESDAY, JULY 24, 2019 from NOON – 7:00 PM.**

- **ALL students are expected to attend PANTHER PREP.** **PANTHER PREP** includes schedule pick-up, ID and yearbook pictures and payments for specific items (see below).
- Enclosed is your student's grade appropriate information and PTO forms. Completed PTO forms may be dropped off during **PANTHER PREP** or in the Atrium (Door 1) prior to **PANTHER PREP**. Updating of **PANTHER PREP** information **must** be completed online at [www.nchs.cc](http://www.nchs.cc) under "**PANTHER PREP 2019-2020**".

**STARTING JULY 2 – YOU MAY BEGIN THE ONLINE PANTHER PREP PROCESS.**

To expedite the **PANTHER PREP** process, you are encouraged to make purchases **online**, utilizing your Skyward Family Access. You should have received a separate mailing that included your Skyward Family Access login. **Specific instructions are on the reverse side of this letter.** Any items, other than the yearbook purchased online, require a printed confirmation of payment and should be brought with you on the day of **PANTHER PREP**. If you don't have access to a computer, computers will be available on the day of **PANTHER PREP**, enter through Door 31. Enter Door 31 only if you need a Skyward login, computer access or an interpreter.

**DAY OF PANTHER PREP – WEDNESDAY, JULY 24**

Families who pre-register online should enter through **Door 30** (west side of building).

Families who need to register online, should enter **Door 31** (west side of building) where a computer lab will be available for online registration. **Please print out a confirmation of payment for any items purchased online.**

- **ALL students should be prepared to have their student ID and yearbook picture taken** (please dress school appropriate - no tank tops or strapless tops). If you wish to order a picture package, complete the enclosed Lifetouch order form and bring it to **PANTHER PREP**. A separate order form is needed for each student. Make checks payable to Lifetouch or pay online via [mylifetouch.com](http://mylifetouch.com) using Picture Day ID# EVTG3DFQR. If you plan to order pictures, bring order form and payment with you. Do not mail or drop off your payment and order form at school. Additional portrait make-up days will be August 1 and 2.
- Payments not made online can be made in the form of cash, check, or money order. Please plan to make **separate** payments for items such as athletic sports passes, parking permits, PE uniforms, etc. **There will be a limited number Parking Permits for the 2019-2020 school year and will be available to Juniors and Seniors only.**
- Representatives will be available to answer questions regarding the Health Center, Bus Transportation, and Textbook/Cafeteria Meals Assistance. The Textbook Account Manager will be available to take outstanding textbooks. **Textbook rental fee statements will be sent home after school commences.** After **PANTHER PREP**, the Textbook Account Manager will be available by telephone to discuss payment arrangements, please call 317-259-5301, x45306.
- The Guidance Office will be open **ONLY** to those students who have "**CONFLICT**" written on their schedule and/or incorrect placements such as French instead of Spanish. **All other scheduling issues will be dealt with after the start of school on Thursday, August 1.**
- In order to make an address change, you must provide a copy of a lease/mortgage and utility bill to the Guidance Office.

Once again, we encourage online registration and payments/purchases be done prior to **July 24**. Enjoy your summer!

Respectfully,

Evans Branigan III  
Principal