
North Central High School
Guidance/Counseling Center

1801 East 86th Street
Indianapolis, IN 46240

Phone: (317)259-5346
FAX: (317)259-5323

Dear New Student and Parent/Guardian,

Welcome to the North Central High School community.

In an effort to make your enrollment go smoothly, here is our checklist of the documentation needed to enroll a student at North Central. An enrollment appointment involves presenting this documentation to the enrollment assistant, then meeting with a counselor to select courses.

_____ Child's birth certificate and social security number

_____ Parent/Guardian driver license or state ID with photo

_____ If parent/guardian is not enrolling student, custody/guardianship papers are needed. If someone other than parent or legal guardian is enrolling student, clearance must be made through the **Student Programs Advisor, (317) 845-9400 x77283 prior to setting an appointment.**

_____ Proof of residency (Washington Township address, listed in school's address directory)

Homeowners:

- _____ purchase agreement or
- _____ current property tax statement or
- _____ mortgage payment book/statement or
- ONLY ONE** _____ homeowner's insurance, or
- _____ home closing statement
- AND 1 _____ utility bill (electric, water or gas bill)

Renters:

- _____ lease agreement or landlord verification of residency
- AND 1 _____ utility bill (electric, water or gas bill)

Residency is not needed for Non-Resident students.

If you are not the homeowner or lessee, clearance must also be made through the **Student Programs Advisor, (317) 845-9400 x 77283**, prior to setting an appointment.

_____ Immunization record (5 doses DPT, 4 doses Polio, 2 dose MMR after 1st birthday, 3 series Hepatitis B vaccine, 1 dose Meningitis, 1 dose Tdap, and 2 doses Chicken Pox (varicella) or proof of the disease

_____ Withdrawal grades and transcript from previous school

_____ Discipline and attendance records from previous school

_____ Proof of promotion to 9th grade (report card) for entering 9th grade students

_____ WIDA ACCESS scores and or any English Language assessment scores if applicable

_____ ISTEP and or ECA scores (Indiana Residents)

_____ Special needs status, if applicable

- _____ Copy of IEP
- _____ Copy of 504