**Technology Test – Study Guide**

The Technology Test is designed to test a person’s overall computer knowledge in a wide variety of topics. The test is also aligned to the National Educational Technology Standards (NETS). Below are some of the topics and terms that may be found on the test. Please keep in mind that the test is not limited to these topics and terms.

**Be familiar with the following topics:**

|  |  |  |
| --- | --- | --- |
| * Copyright laws * Compression Types * Microsoft Office Applications (Word, Excel, PowerPoint) * File Sharing * Common Computer Viruses | * File Extensions * Keyboarding * Internet Applications & Browsers * Internet Searching * Computer “Best Practices” | * NETS * General Computer Terms * How to quit a program |

**Understand the definition and/or use of the following:**

|  |  |  |
| --- | --- | --- |
| * Graphic Program * Keyboard Shortcuts * Peripheral * Database * Data Search * Program Data * MP3 * Web Browsers * Modem * Online Social Network * Wikipedia * Plagiarizing * Hard Drive * LAN * WAN * WWW | * CD-RW * USB Flash Drive * Read Only Memory * Webcam * Pop-up menu * Port * .NET * .COM * .EDU * .GOV * https * Search Engine * Blog * Alias * URL * Clipboard | * Function Key * Command Key * CPU * Cursor * Dialog Box * Ethernet * Gig * Bandwidth * RAM * ROM * Backup |

The test consists of 50 multiple-choice questions each worth two points. A score of 74% is needed to receive credit. The test does count as a grade on your transcript. You may take the test as many times as you wish (once per time offered) to score a higher score, the highest one will be recorded.